10

G.R 1909 –

262 & 09

Sl. No. 2.

Submission of applications by Gazetted officers including Aimdars

Previous references.

File No. 262-09

1909-10

(Genl. Misc.)

Serial Nos. 2

Later references.

264-171

GENERAL AND REVENUE SECRETARIAT.

Serial Nos. 2

Part B. for July 1911.

SUBJECT.

Submission of applications by Gazetted Officers including Amildars &c

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2. To Heads of Depts & Dc's yots No. G.133-80 of 10.7.11 Revises with certain modifications, yr No. G.5316-58/Fm 262-09-1 of 12-4-10, re applications to yust for leave

G. R. S. 58

K.N. Krishnaswamy 26.9.11

G.R.S.11]

1909-10

GENERAL AND REVENUE SECRETARIAT

(Secret Misc)

NOTES.

File No. 262.

FILE HEADING.

Submission of applications by Gazetted Officers including Ambassade.

From

No. Dated Received

Diary No. | Enclos. | Spare Copies | Serial No.

BRIEF ABSTRACT OF LETTER.

NOTES AND ORDERS.

NOTES—First sheet

GPB—30,000—3-4-07.

G.m. 262-09-10 (2)

Mis no. 238 of 1910-11. Note a small paragraph inserted with pen in the enclosed order - If there be no objection I may now state that the G.O. may be read as if that paragraph were added

V
Re-issue the order with the addition

15/6/11

G.O
Draft ~~to the Press Sated~~ MMD

KS (125). Kms
19.6.11

Approved
20.6.11
20.

Read of Typing section
29-6-11

P.T.O

Proceedings of the Government of His Highness the Maharaja of Mysore, General (Miscellaneous), dated 12th April 1910.

No. G. 5316-58—G. M. 262-09-1, DATED BANGALORE, 12TH APRIL 1910.

ORDER.—In view of the inconvenience that is frequently experienced in the matter of making adequate arrangements for carrying on the work of officers applying for leave, owing to such applications not being received sufficiently early, the Government are pleased to direct that, except in cases of sudden illness and other unforeseen emergencies, applications to Government for leave (other than casual leave) should be made a month or six weeks before the date from which the leave is required. The date from which the officer applying for leave intends to avail himself of it should also be mentioned in the application with all possible definiteness. Authorities charged with the duty of forwarding the applications to Government are requested to forward them without delay, furnishing information in the headings prescribed for the purpose

2 To save time & minimise inconvenience a copy of the appli- may also be posted demi-official direct to the assgn of the Deman in those cases in which Government sanction is necessary —

C. S. BALASUNDARAM IYER,
Offg. Secy. to Govt., Gen. & Rev. Depts.

To—The Heads of Departments.
The Deputy Commissioners of Districts.

Exd.—C. V.

5-To

From No 2-[illegible]

Office of Senior Surgeon, Mysore Govt.

No. 5196-219 Dated Bangalore 22/24 April 1911

(4)

Circular

In drawing attention once again to the various circulars issued from this Office, ending with cir. No. 3302-24 dated 16.1.1911 anent sending leave applications to this Office, it is observed that some of the medical Officers do not pay strict attention to the circulars and are in the habit of sending up leave applications without the necessary accompanying papers noted in the margin. This wastes time and gives much trouble. It is the clear duty of every Officer to see that the papers sent to this Office are in order. If Officers will not do their duty, their allowances will be stopped.

1 Leave statement
2 Address while on leave
3 Certificate of bearing the travelling allowance of the reliever
4 Declaration under Art 460 of the M.S.R. in cases of privilege leave

2. Details of casual leave granted need not be entered in the leave statement as it serves no purpose. Sd/ S V Ramaswamy
Personal Asst. to Senior Surgeon

"Copy"

To The Dy. Medl. Staff Officers & Medl Officers in charge of Distts.

Mis 238 (5)

Dewan's order on the Senior Surgeon's Circular: —

Agenda 297

To Secy, Genl & Rev: Depts.

Item no: 2 of information is useful and I think we should adopt it."

Lt-d J. A.R.
27.6.11.

Under Secy's order re: the above: —

"IV Extract Item no. 2 vide the Dewan's order and send it to Branch V for taking action."

Lt-d B.R
28.6.11.

To Branch V for needful action

Attn 61 ✓
30.6.11.

Draft added to a Sub.

Hs (12s)
30/6/11

May be approved for issue

Secretary)

hs
1.7.11

G. R. S. 12]
General and Revenue Secretariat.

Gen File No. 262 of 1909 (6)

Serial No.

238

Issue as revised

CBR 5/11

2 Wt d/- of Dept's r/d C's o/Dis. no G133-80 dt 10.7.11.
Reissues G.O. no. G5316-58/Gen 262-09-1 dt 12.4.10
with certain modifications, re applns to Govt for
leave.

13

NOTE—Contn. sheet.

GRB—50,000—12-8-10

4

G.R.S. 28.]

File No.

Serial No.

Diary No. of letter replied to

Proceedings of the Government of His Highness the Maharaja of Mysore.

GENERAL AND REVENUE SECRETARIAT.

( )

, *the* 19

Date of issue

Signed by

READ—

Read Lr. no Q. 5316-58/ Gen. M. 262-09-1 dy 12-April 1910 issuing certain instructions in regard to application for leave -

ORDER THEREON.—No.

Add the foll^g as clause 2.

Govt are pleased to direct the additions in the foll^g as clauses 2 of Govt Progs no Q 5316-58 / Gen 262-09-1 dy 12.4.1910:—

i) Insert the words and his address while on leave between 'it' and 'should' in the eighth line.

xii) Insert as para 2 the foll^g:—

"2. To save Time and to minimise

over

SUBJECT.

in consequence a copy of the applt: may also be ported demi-officially direct to the address of the Dewan in those cases in which Govt: sanction is necessary."

(2) The order as revised will read as follows:-

~~[illegible typ]~~

~~"3. The application should also furnish information about the address of the officer while on leave."~~

The order is recessed with certain modifications -

-1 To-

(3)

Proceedings of the Government of His Highness the Maharaja of Mysore, General (Miscellaneous), dated ~~12th~~ April 1910.

No. G. 133-80/Gen 262-09-2 dt 10. 7. 11.

~~No. G. 5316-58—G. M. 262-09-1, DATED BANGALORE, 12TH APRIL 1910.~~

~~ORDER.~~—In view of the inconvenience that is frequently experienced in the matter of making adequate arrangements for carrying on the work of officers applying for leave, owing to such applications not being received sufficiently early, the Government are pleased to direct that, except in cases of sudden illness and other unforeseen emergencies, applications to Government for leave (other than casual leave) should be made a month or six weeks before the date from which the leave is required. The date from which the officer applying for leave intends to avail himself of it should also be ~~mentioned~~ stated in the application with all possible definiteness. Authorities charged with the duty of forwarding the applications to Government are requested to forward them without delay, furnishing information in the headings prescribed for the purpose.

and his address while on leave

(2)

C. S. BALASUNDARAM IYER,
Offg. Secy. to Govt., Gen. & Rev. Depts

To—The Heads of Departments.
The Deputy Commissioners of Districts.

Exd.—c. v.

To save time and to minimise inconvenience a copy of the application may also be posted demi officially direct to the address of the Dewan in those cases in which Government sanction is necessary."

~~(3) The application should also furnish information about the address of the officer while on leave~~

8/6/11
A copy sent to

To

The Heads of Depts

The Dy. Commrs of Dists

8/7/11

1909-10

GOVERNMENT OF HIS HIGHNESS
THE MAHARAJA OF MYSORE

GENERAL (MISCELLANEOUS)

PROCEEDINGS

Dated ~~12th April 1910~~

No. G. ~~5216-58~~ / G. M. 262-09-~~3~~

Directs that, except in cases of sudden illness and other unforeseen emergencies, applications to Government for leave (other than casual leave), should be made a month or six weeks before the date from which the leave is required, a copy of the applt being submitted to the Dewan direct, where necessary

GPB—16-5-10—300

Proceedings of the Government of His Highness the Maharaja of Mysore, Geneal (Miscellaneous), dated 10th July 1911

READ—

Government Order No. G. 5316-58—G. M. 262-09-1, dated 12th April 1910, issuing certain instructions in regard to applications to Government for leave.

No. G. 133-80—G. M. 262-09-2, DATED BANGALORE, 10TH JULY 1911.

ORDER THEREON.—The order is re-issued with certain modifications :—

"In view of the inconvenience that is frequently experienced in the matter of making adequate arrangements for carrying on the work of officers applying for leave, owing to such applications not being received sufficiently early, the Government are pleased to direct that, except in cases of sudden illness and other unforeseen emergencies, applications to Government for leave (other than casual leave) should be made a month or six weeks before the date from which the leave is required. The date from which the officer applying for leave intends to avail himself of it and his address while on leave should also be stated in the application with all possible definiteness. Authorities charged with the duty of forwarding the applications to Government are requested to forward them without delay, furnishing information in the headings prescribed for the purpose.

"2. To save time and to minimise inconvenience, a copy of the application may also be posted demi-officially direct to the address of the Dewan in those cases in which Government sanction is necessary."

C. S. BALASUNDARAM IYER,
Offg. Secy. to Govt., Gen. & Rev. Depts.

To—The Heads of Departments.
The Deputy Commissioners of Districts.

Exd.—C. V.

1911-12

GOVERNMENT OF HIS HIGHNESS
THE MAHARAJA OF MYSORE

GENERAL (MISCELLANEOUS)

PROCEEDINGS

Dated 10th July 1911

No. G. 133-80
G. M. 262-09-2

Re-issues with certain modifications Government Order No. G 5316-58—G. M. 262-09-1, dated the 12th April 1910, *re* applications from officers to Government for leave.

GPB—17-7-11—400